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V9-15-43

THE CLEVELAND MUSEUM OF ART  
Department of Education

Annual Report

I N D E X  
1940

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January 15, 1941

ANNUAL REPORT

To: Curator of Education

From: Louise M. Dunn, Associate Curator of Education

STATISTICS

This belated report has but one advantage. It includes a rough summary of the year's statistics which are as follows. There is a total increase over 1939 of approximately 5000. The groups which show slight increase are as follows:

- a. Museum classes under Museum staff
- b. Self-conducted
- c. Cleveland public school classes
- d. Adult classes
- e. Adult Groups
- f. Adult groups - self-conducted
- g. Clubs (increased attendance 1200)
- h. Conventions
- i. Friday lectures (attendance 3500)
- J. Sunday lectures (attendance 4000)
- k. Teachers' meetings
- l. Saturday afternoon entertainments

Groups showing a decrease are as follows:

Outside classes	{ approximately 10,000)
Members' children's classes	{ " 1,000)
Non-members' children's classes	{ " 3,000)
Advanced Drawing Classes	{ " 200)
* Saturday a.m. music classes	{ " 500)
* (500 equals 16% less than last year)	
* Saturday a.m. visual arts classes	(approximately 600)
* (600 equals 10% less than last year.)	

The above figures mean little, as a total, since they are compared with the previous year also a year of an important special exhibition. Lecture attendance, since it now includes that of all movie programs, gives us little idea of attendance at regular lectures.

Members' Children's Classes

The smaller registration for members' children's classes explains the decrease here. We realize that we are now in competition with the Play House, the Elysium, the Art School and the Saturday morning programs for children in movie theatres, and that the experiments of the last four years have made teaching difficult for every member of our staff. We also realize that we have to do practically nothing to bring this work to the attention of the pub-

lic. If this is to be done, it must be planned in May and June, by the Educational Department and the Publicity Department, - for Museum bulletin boards, for September newspapers, radio, Parent-Teacher Associations, Junior League and other organizations. Special effort should also be made to register children on closing day in April. An exhibition of children's work of the year at that time is most desirable. It is to be noted that the music attendance is approximately 7% lower than visual arts.

THE BUDGET This year we have been able to keep within our budget, under each of the several accounts. This has been done in spite of the several staff changes which in most cases have meant double salaries while the new person has been in training. Lectures by members of the staff, donations for the movie series, many Saturday afternoon entertainments given by schools have made it possible for us to keep in the black on the Lectures account. We have also been able to anticipate next year's needs in "Supplies" and in "Apparatus" in case we must take still further "cuts" on the budget submitted for 1941.

Mr. Croley has been most helpful in assisting us in a better way of apportioning our budget, according to probable increase and decrease in activities rather than on a basis of equal monthly allowances. The entire staff has cooperated to the fullest in all our efforts to follow the Director's plea for economy, in even the smallest things. Grants and our regular budget have been closely related in 1940. Departmental Transfers have been satisfactory.

TEACHING While teaching is fully covered in Mrs. Wicks' report, and knowing that you fully realize her problems it is a temptation to speak of some of her difficulties.

- a. Difficulties of planning, with a part-time staff, and of continually training people certain to leave us for various reasons, and of the cost in time and energy.
- b. Of preparation and handling the work for the special exhibitions, overstimulating and then exhausting.
- c. The continual competition with public school art teachers with their better pay, social security, nine months' work and free Saturdays with contracts and relative security.

d. The more competent her teachers the more certain she may be that we can not keep them.

With these handicaps she certainly is doing well to carry on so efficiently.

**PERSONNEL** 1940 has been the banner year for changes in personnel. From the first day of May to December 31 there have been continuous changes. Miss Rogers and Mrs. Brown are the only members of last year's secretarial staff, still with us. For various reasons Mrs. Maher, Mrs. Ketler, Miss Lund, Miss Treaster and Miss Mailey have left us. In replacing them and finding additional help for the Translation Grant we came in competition with the growing demand in business requiring well-trained women and paying well for their services. We ask for, and know that we must have the finest type of young women, college graduates, speedy, accurate, tactful, experienced, attractive. We can offer nothing really permanent, and pay but a minimum salary.

In order to fill these positions we have interviewed at least fifty applicants. We are a bit proud of our new group (Harding, Ongert, Potter, Hunter, Free, and Snyder, transferred to Membership and Mr. Croley). While this has taken a long time it has been an invaluable experience out of which we have gained a deeper respect for the young women in this field and the institutions which have trained them. Our best sources have been the Elizabeth Arnold and the Dyke Employment Bureaus.

**GRANTS** A relatively small part of the responsibility for the grants has fallen on the downstairs offices as you know. Mrs. Brown has tried to the best of her ability to give the secretarial assistance as needed. Miss Rogers has written all orders for salaries and supplies and kept detailed account of them. For other than these purchases which you have made, we have assumed responsibility, also some slight responsibility for Grant # 2 during Mrs. Ruggles' absence.

LECTURES AND COURSES

While statistics for lecture attendance show a small increase, this is probably due to the additional movie programs. We suggest that for 1941 we list movie attendance separately in order to get a more accurate picture. The success of the Thorne-Thomsen lecture and the very fine audience impressed me greatly with the importance of cooperation with other institutions in the matter of Friday evening lectures in order to secure an audience large enough to justify the expense and to give some inspiration to the speakers. In the above case we worked closely with Miss Annie Cutter and her assistants, long in advance of the lecture. They, in turn, assumed the responsibility for bringing the lecture <sup>to</sup> the the attention of groups and individuals that might be interested. We realize <sup>that</sup> the the Cleveland Public Library can do what few other institutions can do. However I am wondering if we should not put more time and thought into means by which we might get larger Friday evening lecture audiences.

COURSES

Courses have shown a better average attendance in 1940. Occasional new courses and new teachers for old courses seem the answers when attendance begins to lag. Here again the need for careful and rather long range planning seems desirable, since courses are so closely related to Museum income. Should we not "advise" with Mr. Frary and Miss Burrous before arranging next year's courses?

THE "SPECIALS"

I have the feeling that we are back to normalcy with our specials. We again have two groups, younger and older, twenty-five in each group, with excellent teachers for both. Each group is made up of children recommended by several teachers - (gallery, members and out-door.) These young people are no longer offered an hour for music (one in three years chose music). They spend the entire morning in drawing which seems to be what they want. Every student has been under observation for at least a year before being selected for this group.

New files are now provided for keeping their drawings in order, which

will finally be transferred to my office where all children's drawings should be available for future study. In September we sent ten of the most mature special students on to The Cleveland School of Art mostly on scholarship. Again one of our specials, Bernard Pfriem, won the Traveling Scholarship and is now studying in Mexico. There are now eight specials on the Educational payroll - (Alvarez, Chamberlin, Van Loosen, Guinta, Vollman, Teyral, John Paul Miller, Mrs. Walker, Rita Roskowitz.) No matter what may happen to budgets in the future let us hold fast to our work with at least fifty specials.

SUMMER CLASSES

1930-40 - Ten years of Summer classes

Seemingly a very satisfactory program has been carried out this year, - a fine group of children, with more than the usual number of older children and of Specials. We were able to interest a group of high I.Q. children for the first time this year. It was an unusually cold and rainy summer, with always decreases in attendance. There were eighty classes with a total attendance of 1750 in the five weeks. Press notices were late and there was no radio announcement.

Our plans for cooperation with the capable Miss Smith of the Garden Center came to naught when she resigned. However her successor managed to provide flowers for children who wished to draw them, in the Garden Center. The regular exhibition of the work of the out-of-door classes was also held there. We now have an exhibit ready for the Educational Corridor for June, 1941, "propaganda" for these summer classes. Mrs. Van Loosen is still in charge of these classes, assisted by her regular staff, Mrs. Wellman, Price Chamberlin, Mr. Segner. This year she had three efficient assistants, Mrs. Walker and Miss Putnam of the Junior League and Frances Burne, a former Special now in Bennington.

The Holden allowance for this activity is enough for the extra salaries and supplies when we save in advance from the Holden Lectures fund, when planning for Fridays and Sundays. Plans for the coming summer have already been carefully

worked out.

SATURDAY AFTERNOON PROGRAMS

Here attendance and interest are almost a fixed quantity. The increasing number of good films for young people, our new equipment and especially, the fact that arrangements for films can now be made through Milton Fox and that operators can be arranged for without danger to "life and limb" have been a great boon. Then there are high spots - De Cou, Wilkinson and Monteith, marionette plays, and plays of every kind bring crowds. While our delightful Karamu Children's plays are no more we do have excellent plays by the Cleveland Theatre for Youth and the Jabberwocky puppeteers at the School of Education. We could have many more plays if the Auditorium were free on Saturday morning for rehearsals.

We still hold that a few well illustrated talks and demonstrations should be included in each year's programs. Our allowance for these entertainments we must guard carefully since it can run into the red so easily in labor charges and extras. Here we can compete with skating if our programs are of real interest to children.

THE GILPIN FUND

We are again "out of the red" in this fund, and are now saving so that we can assist two very promising boys, Russell Atkins, and Teddy Walker when they reach Art School.

SUPPLIES AND EQUIPMENT

This may seem and is a relatively unimportant matter. However when we are at the low ebb of May, 1940, when no one knows what we have or where to find it, confusion, waste of time reign. June, July and August our supplies were completely housecleaned and reorganized. The Director built us a new cupboard in an out of the way corner of our choosing. Mrs. Van Loosen and Jerry Giunta were then put in entire charge of all supplies. Our new system, so far, has worked perfectly. Since both "apparatus" and "supplies" come out of the small allowances in Educational budget all purchases must be very *carefully* made and checked. The end of 1940 sees us well supplied and equipped for the year 1941.

In conclusion, we have reached the end of the year with an excellent staff, better equipment and facilities - seemingly satisfactory relations with other departments, a gain in total attendance and the budget in black.

Respectfully submitted,

Louise M. Dunn, Associate Curator,  
Department of Education.

LMD/R

December 10, 1940.

ANNUAL REPORT

To: Curator of Education

From: Division of Suburban Schools

EXHIBITION OF GREAT  
MASTERPIECES

Although the Exhibition of Great Masterpieces did not actually open until February seventh, the month of January was largely consumed in planning for it and in keeping up the mere routine of department and teaching activities. Special arrangements had to be made for scheduling school visits. No classes for exhibitions other than the Great Masterpieces were held with the exception of those under the fourth grade coming from Cleveland Heights. Letters were written to a long list of schools. The responses were almost overwhelming. One of the interesting results was the large number of out-of-town schools with whom contacts were made for the first time. A list of these was kept which will be of value whenever important exhibitions are held.

During the exhibition, the teachers of all types of school classes were under tremendous pressure. The program would have been impossible had it not been for Mrs. Brown's skill in juggling schedules and smoothing out conflicts as they arose. The splendid service given by the Slide Department and the men from the Superintendent's Department was in every sense a life-saver.

Even before the exhibition had closed, Mrs. Van Loozen had completed the schedule for the rest of the spring semester. The day after the Big Show was over, regular work began.

SECONDARY SCHOOLS

The tendency in the Secondary Schools toward an emphasis on a series of talks or a semester course rather than on a single talk is continuing. At Cleveland Heights High School, talks illustrating Miss Bulkley's work in art history are part of the

regular program. For her art classes and those of Miss Wiswall, demonstrations were arranged by the Museum but given by the Educational Section of the Federal Works Project. These included oil painting, water color, tempera, murals, etching and lithography. The students were very much interested and the arrangement with the Federal Arts seems an excellent way in which to meet this particular kind of demand. In Roxboro Junior High, both spring and fall, Mrs. Van Loozen gave a course on Crafts which was related to actual problems being carried on in school by the students. This fall at Roosevelt Junior High a course is being given in American Crafts; twice during the semester classes have visited the Museum, once being for the purpose of becoming acquainted with the Hollis French Collection of American Silver.

ELEMENTARY SCHOOLS

An increasing interest is shown, especially in Cleveland Heights, in lessons which are not dependent on Social Studies for subject matter. More and more requests are coming in for Picture Appreciation, for help with design problems, with problems in modeling, figure drawing, portraits. These are attacked by showing the children how different types of artists have handled their material.

Always there is the cry for toys which will give suggestions for designing good toys. If the Lending Collection could triple its toy supply, which already seems fairly large, it could not meet the all year 'round demand of the elementary schools. This seems natural because these children are, after all, in the toy age themselves and many schools

engage in large projects for making new toys or rebuilding old ones for hospitals or orphanages.

The art appreciation work done in the Cleveland Heights Schools by Museum instructors is now being given in all eight buildings; this has been informally christened "Art Appreciation Extension" to distinguish it from similar work done in the Museum. Mrs. Van Loozen goes to Fairfax and Roxboro, Miss Smart to Noble and Boulevard. For the other six schools, slides are selected by Mrs. Wicks and transported by the Heights truck. These tie in with monthly exhibits sent out by the Division of Lending Exhibits and also follow in a general way outlines prepared for this work. Early in the fall the schools sent in requests for their exhibits which covered the entire year's program. The next step will be to decide whether all eight schools are to follow this latter plan, or whether the two best schools (best for this kind of work) be selected and a permanent art appreciation program set up. If could be done in the two buildings by one Museum instructor and, personally, I hope it may be. Certainly it would be impossible to continue indefinitely sending two teachers to elementary schools because next fall some of the work now being done under General Education Board Grant Number Two for Shaker Heights will be extended, at least experimentally into other schools.

In Kensington School, Rocky River, a group of parents got together enough money for a series of talks and for the transportation necessary. These talks are given at the school to assembly groups and are on the general subject of

art appreciation. No member of the staff was able to undertake this on regular Museum time; but Miss Smart who is not in the Museum on Mondays goes to Rocky River on that day and is doing the job with marked success.

STAFF ACTIVITIES OTHER  
THAN TEACHING SCHOOL  
CLASSES

Mrs. Van Loozen gave a spring semester course for University Credit on Historic Textile Design. For the Textile Arts group last year she gave one talk a month on The History of Textiles, this year she has prepared another on Textiles and Their Use in Costume and the Home. Miss Smart has given a number of radio talks as has Mrs. Wellman. Mrs. Dunn had a book published this fall which is already in use with classes. Mrs. Wicks also published a children's book, Jock's Castle. The Cleveland Theatre for Youth now have a play of hers for Junior High age in rehearsal, Nathaniel's Witch by name. Laurel School is using an old Christmas play of Mrs. Wicks' which has been revised by Miss Crawford, the teacher of Dramatics. The fifth and sixth grades will give it at the Museum.

STAFF

Mrs. Greenwood continued to work part time for the Department until this fall. As was stated in last year's report, there were many difficulties in having to work out programs for so many part-time teachers. This fall, therefore, Miss Smart was put on practically a full time teaching schedule. Mr. Segner gave a day a week to teaching until October when he was released to the Division of Lending Exhibits because Mrs. Ruggles is on leave of absence from that Department. Mrs. Wellman is giving only a half day a week to teaching. The summer and fall saw many changes in the secre-

tarial staff which had their repercussions on the teaching program because Mrs. Brown had not only to carry the work herself because she had no one trained to do it, but also had to give much of her time to breaking in new people. Somehow, she has managed to do all this and still keep the schedules on the track.

The problem of a reduced budget, it would seem, may be solved in one of two ways so far as the teaching staff is concerned. There can be either a very small staff of experienced and well-trained teachers or only one or two experienced teachers flanked by a constantly changing group of young, inexperienced teachers, not so highly paid. The latter plan has the advantage of bringing new blood into the department, but it also has grave disadvantages.

If new experiments in teaching are to be tried, they must logically be made on the basis of work already done. Until a teacher knows the Museum, knows the schools with which contacts are made, knows age-  
<sup>Museum</sup>levels and is able to use ~~present~~ material elastically and appropriately she is not ready for new ventures. To do all this takes the average young person, however clever and well-trained, at least two years. During this period the older members of the staff must give a good deal of thought and time to training the newcomers, thus reducing the amount of time available for fresh teaching developments from within the more experienced group. Also a young teacher who because of financial or other job uncertainties lacks stability has not the initiative to go ahead and work out long-time activities however attractive these may seem.

If staff changes are to be made frequently, then the only solution is to put the teaching program as a whole on a more routine basis and cut down on experimental work. If the policy of the Department were once established on either of these two lines, then the direction of the entire teaching set-up could be worked out more intelligently.

The Junior League assistants are working more and more in the Department of Education. Mrs. Dorflinger comes in each Wednesday and takes school classes. There are three assistants for Saturday morning classes and one more to be added. It is our plan to work with a very small group and try to build up a really effective core of volunteers. Mrs. Phoebe Flory Walker is the League representative in charge of this work.

Respectfully submitted,

Katharine G. Wicks,  
Supervisor of Museum Instruction,  
Suburban and Private Schools.

December 10, 1940

To: Curator of Education

From: Supervisor of Saturday Morning Visual Arts Classes.

The year 1940 has been one in which further organizing of work was done, rather than further experimentation. The exception to this was the teaching carried on by Mrs. Esther Sills with her group; a full report of this is enclosed. As was stated in last year's report, it had been decided that the time had come to evolve a statement of the Visual Arts Classes, a Syllabus. Mr. Fox was put in charge, and at the end of the year, by means of staff discussions, questionnaires, personal interviews, a great deal of material had been assembled. But in the fall of 1939, it was evident that in order to make the Syllabus in any sense complete, in any sense the work of the group rather than of a single individual, still more work needed to be done, both in clarifying aims and in getting together more material from teachers on points which had not yet been sufficiently covered.

Mrs. Sills was called in to assist Mr. Fox. Under headings which it had been decided would be those covered in the outline, they charted all available written material. Some of this went back as far as ten years. While this was being done, staff meetings were largely devoted to discussions of points either where there was great divergence of opinion or no opinion at all. The members of the Psychological Staff sat in on these meetings and were very helpful. At the end of the year, this spring, it seemed that at last the ground work for the Syllabus was pretty well completed. Mr. Fox is now so occupied with lecture courses and teaching that he will be unable to do the actual writing. Dr. Munro, himself, will write the Syllabus.

In addition to material to be incorporated in the Syllabus, there is a two years' file of lesson plans with illustrations of each lesson. This is complete for all age levels and classes, complete in the sense that

the best of each year's work has been preserved. Last year most of the teachers checked the plans of the previous year by re-teaching them. Some were modified, some discarded. This year new material will be worked out and some of the old checked again.

One point which seems not to have been covered to any extent in the material prepared for the Syllabus is that of evaluations or tests. By the word "test" I do not mean a scientific experiment or any form of test which could be mathematically summed up. I mean simply the working out on each age level of simple problems in drawing to be given at the beginning of the year and matched by other problems at the end. These problems would be largely for the benefit of the teacher; they should at least help her to find out if the children in her classes had gained in the directions most emphasized. The working out of such problems is one of the main tasks of the year. It should be said that this would have been quite impossible until the objectives for each age level were definitely stated; this has been done in the note for the Syllabus.

The work this fall has followed the lines indicated above. Staff meetings are devoted to the discussion of tests and evaluations under the direction of Dr. Munro. A great deal of attention has been given to the Picasso Exhibition; Dr. Munro spoke twice to the staff, Mr. Fox once. In addition to this Miss Foote gave an excellent talk on the Hollis French Collection of Silver.

The staff of the Musical Arts Classes sit in on many of the Visual Arts discussions. Reports and demonstrations of work done in the Music Classes were given frequently to the Visual Arts Section. Gradually, both sections of the staff have acquired a better understanding of the work of the other. Definite plans are being made for correlations, especially on the seven and eleven year old age levels. Throughout the year individual Music teachers used visual material; and Visual Arts

teachers used records and planned lessons with the Music staff; but there was no complete inter-related program worked out. This was largely due to the fact that efforts were being made by both the Music and Visual Arts staffs to complete a Syllabus.

The work on the Syllabus has resulted in much more than the gathering of material. It has clarified the thinking of the teachers, helped toward a common understanding. At the same time, individuality in choice of material and methods used by the teachers has been reserved.

Respectfully submitted,

Katharine Gibson Wicks.

December 11, 1940.

To: Curator of Education  
From: Division of Cleveland Public Schools  
Subject: Annual Report for 1940

GENERAL STATEMENT

Work for elementary through high school classes began with arrangement of schedules and publicity to schools for the February exhibit of Masterpieces. At this time we revived an earlier drive for Museum publicity through school newspapers. Letters from Dr. Munro were sent to all principals of secondary schools. This carried to faculty advisors and to the student editors of school papers, a special enclosure with good promotion paragraphs for the current issues (f) all school newspapers. This seems to have been helpful as the statistical statement which follows will show.

A conference with Mr. Milliken brought generous concessions of time for visiting classes; i.e. 8-9 A.M. and Monday visiting in order to give schools favorable study periods in the exhibit. In spite of such adjustment there were periods when the galleries were over-scheduled and pupils as well as teachers felt the futility of the trip. For future occasions of similar nature a better scheme of scheduling can and should be adopted. Discrimination in favor of secondary schools was made for this show; elementary schedules were made an exceptional privilege for schools able to arrive early and pledged to high standards of gallery behavior.

ATTENDANCE - MASTERPIECES EXHIBIT of February 7 - March 6 (no self-conducted classes were permitted).

Elementary pupils	2020
Junior High School pupils	1477
Senior High School pupils	1318
Faculty Groups totaling	<u>170</u>
Total	4985

WORK WITH ELEMENTARY SCHOOLS INCLUDES:

1. Closer acquaintance with the work of "tops" art teachers, and more time devoted to work which their energy amplifies. Design is the subject stressed by Miss Horton's work with these groups. A series of lessons thus worked out for ten (10) schools, supervised by Miss Rowan, have given evidence that justifies the discriminative use of museum material and service.
2. Promotion of picture appreciation by setting up in schools a "gallery" of large color reproductions to which a succession of classes are invited.
3. A series of teachers' meetings in September (each year) helps teachers to know their museum and to prepare for self-conducted classes. A revised series of questionnaires for social studies were presented in September. During the preparation of these sheets Mrs. Wicks was consulted and her suggestions incorporated to insure their usefulness to teachers outside the Cleveland system. These are available for all museum teachers.
4. All requests for service at the Art Curriculum Center are met. Since the revision of 6B Radio Lessons, this service, however, has been limited to noon time (25 minutes) talks to keep teachers informed about our Exhibits. No classes have been scheduled from this school, and the use of Museum slides and photographs has been discontinued due to transfer of an art teacher from this Curriculum Center.
5. There is a growing interest on the part of principals and teachers for lectures to teacher groups when outstanding exhibits arrive. Brief talks are followed by conducted gallery tours.
6. Major work class (18) is having more work in the Museum than formerly. Their art teacher, Miss Champney, comes regularly to

the Museum on Thursday. Questionnaires on pictures are being worked out with their groups, and all new exhibits are studied by them.

WORK IN JUNIOR - SENIOR SCHOOLS

All museum work is held as closely as possible to the ratio of time arrived at by conference with Mr. Howell at the close of last year. Occasionally emergency requests from Cleveland's Educational Museum make it necessary to turn immediate attention to material being compiled for radio lessons, as all this must be carefully worked out by Mr. Jeffery and Mr. Chamberlin who are heads respectively of Senior and Junior High School Radio Committees.

The following page, page 3A, showing set-up of radio from 6B through 12A, has been approved by Mr. Howell and by Teachers' Radio Committee.

Junior High Schools

- a) Increase in number of Junior High Schools which have visited the Museum for special exhibitions over past years; probably due to the type of exhibits: The May Show, Old Masters, Murals for Federal Buildings, Picasso.
- b) There has been a greater demand for picture appreciation lessons which help pupils to evaluate qualities of pictorial composition i.e. Line, color tone, pattern in compositions. More Library plates have been used by class room teachers than ever before, to illustrate subject matter.
- c) Attention has been given by Mr. Chamberlin to getting slides into the Library collection on cartoons, linoleum prints, stencils cut paper and plastics as all these subjects are being used by Junior High teachers. Cartoon slides have been in demand by

Program of Radio Art Appreciation Lessons in Grades 6B-12ADESIGN IN PICTURES 6B - DESIGN IN EVERYDAY THINGS 6ADESIGN IN MINOR ARTS - JUNIOR HIGH

<u>7B REPRESENTATION</u>	<u>8B CRAFTS</u>	<u>9B ELEMENTS AND PRINCIPLES OF COMPOSITION</u>
1. The artist uses his compass and ruler	1. Textiles and their designs	1. Line
2. The artist goes to the garden	2. Cut paper an art project	2. Form
3. The artist visits the zoo	3. The magic of glass	3. Color
4. The artist uses the alphabet	4. From a river bank to a Museum case	4. Tone

7A  
NEW AND VARIED MEDIA

1. Plastics
2. Soap & wood carving
3. Cartoons
4. Decorative Figures

8A  
APPLICATION OF DESIGN

1. Applied designs for Junior High Schools
2. The possibilities of linoleum block printing
3. Clay and plaster objects
4. Embroidery, old and new

9A  
AN ARTIST AT WORK

1. Craftsmen at work
2. The painter
3. The sculptor
4. The Illustrator

DESIGN IN MAJOR ARTS - SENIOR HIGH10B  
EVERYDAY ART

1. Modern architecture
2. Modern industrial design
3. Modern architectural design cont'd
4. Average American interiors

11B  
THE LENS VS. THE BRUSH

1. The camera and its possibilities
2. The camera and the artist look at similar subjects
3. How the artist has been influenced by photography
4. How photography has been influenced by painting

12B  
GRAPHIC ARTS

1. Fine Drawings
2. Japanese brush drawings
3. Processes: (Etching (Drypoint
4. (Wood block
5. (Lithograph

10A  
CLEVELAND'S DEBT TO THE PAST (Architecture)

1. Classic buildings in Cleveland
2. Modern Roman buildings in Cleveland
3. Medieval buildings in Cleveland
4. Miscellaneous architectural styles in Cleveland

11A  
WAYS OF REPRESENTING  
(Painting)

1. Portrait
2. Still Life
3. Landscape
4. Figure composition

12A  
PLASTIC ARTS  
(Sculptor)

1. Everyday uses of plastics - Auto
2. Techniques  
Stone  
Wood  
Clay  
Casting
3. Story telling
4. Architectural

those teachers with clubs, boys groups, and slower groups. The last named groups find cartoons a lively interest, when they are otherwise disinterested in graphic arts.

d) Club activities in general make demands for material. The requests from club leaders are for diversified subjects—but much museum material is available and as such leaders are introduced to this material its use will be extended. Through club needs, many teachers are made museum-conscious.

e) The Principal of Rawlings school asked that the Museum material be explained to his faculty, and this was done. We are promoting this type of work wherever the faculty permit an opportunity.

f) Teachers of social science, printing, music, and home economics ask for our services, which are given but the greater portion of Mr. Chamberlin's time is used in art departments. An effort has been made to take care of schools not given much help last year, because of the radio work: also those schools which want museum services repeated. Mr. Chamberlin is rebuilding those programs which have been difficult to schedule, because of the irregular programs of previous semesters. All these irregularities have been worked over in conference with teachers, and wherever possible the initiative taken by teachers or principals in seeking for such diversified Museum service has been met.

#### Senior High Schools

a) Much work has been done in cooperation with history teachers at West Technical High which is the social studies curriculum center. Art as a background for all 10B—10A World History classes is a suggested procedure, and so steadily called for

that it raises a question of setting up in radio form these enrichment lessons worked out by a museum teacher. This seems a consistent plan since extension into thirteen high schools of the work now being done by Mr. Jeffery in the curriculum center would mean that all museum service would be allocated to history teachers leaving no time for art departments.

b) Closely related to the above mentioned enrichment program is another museum service which follows up the art interests created by slides and other art material in 10B—10A history classes. This is in the form of a questionnaire which the students may take to the museum galleries to his own convenience, fill in answers and secure additional credit in his history standing by so doing. The questionnaires have been carefully related to lectures given to pupils, and so written as to make museum study a pleasant exploratory tour. Class room teachers duplicate the question sheets thus relieving the museum of expense and at the same time making the material a part of school equipment.

The problem of getting more High School students to the museum is thus being painlessly overcome, since teachers and pupils have heartily accepted this scheme of voluntary visiting, five different phases of art history are being covered by question sheets.

Ann V. Horton.

Aside from the regular activities of teaching and conferences, Miss Horton served on a Committee created in the Progressive Education Association. This is designated "National Committee on Museum-School Relations". Two meetings were attended, one in joint session with the regular convention in Chicago in February, and again a meeting of the committee during the Detroit meeting of the American Museum Association. At present, the committee seems to be working through a stage of unorganized activity--which once cleared, should allow for a really helpful use of the funded experience and practices of leading museums. Cleveland's progress in Museum-School activity is well known, and the objectives and practices of its department of education may be very helpful to this committee.

The Cleveland Museum of Art  
January 20, 1941

To: Curator of Education  
From: Supervisor of Motion Picture Activities  
Subject: Annual Report for 1940

This is the second annual report on motion picture activities since you placed me in charge of this phase of the Museum's work. Herewith I submit an itemized account of programs, showings, and attendances. I have also added a detailed list of the films offered at our various film activities, each title being listed according to the type of program--Friday Evening Programs, Children's Saturday Programs, etc.

You will notice that the total actual attendance for 1940--9785--is considerably below the 1939 total--17,911.--This would seem to indicate a great dropping off of interest in film programs, but actually this is not the case. During 1939 we offered 60 different programs for a total of 63 different showings; while in 1940 we offered 35 programs for a total of 45 showings. Thus the proportion of new programs to number of times shown is much less than last years, roughly 77% as against 95%. On the other hand the attendance ratio 1940 to 1939 is about the same as the new programs ratio, 1940 to 1939.

The interest in our film activities continues to be gratifying. Many people seem to take it for granted that the showing of unusual films is an established part of Museum policy. On an number of public occasions I have heard people refer to our movie activities as satisfying a need in the community, and moreover, a need which is not now being met in any other way. (You will recall that there is at present no theatre in Cleveland regularly showing foreign, or unusual, or "art" films.) A large and growing number of people think of the motion picture in other ways than as mere entertainment--there is growing up a connoisseurship of the film; and these people look to the Museum to serve their interests in exactly the same way as "art-lovers" anticipate that new acquisitions and exhibitions of art will theirs.

To a certain extent the public seems to have felt, on the basis of last year's experience, that the crowds seeking admission were so large as to make it useless to try to get in. This year, a generous gift from one of the trustees made it possible to offer three Friday showings instead of the usual two. Formerly a preview was held at 2:00 p.m., closed to the public; and a public performance at 8:00 p.m. In 1939 the public was admitted to the 2:00 p.m. preview in order to reduce the strain on seating capacity in the evening. This was not very effective, for afternoon attendances remained small. During the fall of 1940, the hall was thrown open to members of the Museum and contributors to the Motion Picture Fund at 2:00 p.m., and again at 8:00 p.m. The extra showing mentioned above was offered at 6:00 p.m., and open to the general public. The new schedule was more successful than I had hoped, as may be judged from the high attendances given on page..5..As the public becomes used to this 6 o'clock showing in the future, I am sure the attendance will grow.

As you know, we have installed completely new 16 mm. equipment, consisting of an Ampro arc projector, a new amplifier and new speaker. A total

of \$796.18 was paid for the equipment and installation. This was made possible through the money-raising zeal of Mrs. Arthur D. Baldwin, on whom I impressed the need of new equipment when she was so disappointed in a showing by a friend of hers, in October, 1939. The Director's money-raising abilities undoubtedly were exerted in this direction at the same time. The purchase of the new equipment satisfies the first of the recommendations I made in last year's report. I am glad to report that our 16 mm. projection is equal to the professional standards of our 35 mm. but perhaps more important in the present circumstances is the fact that we can now substitute 16 mm. showings for 35 mm. at a considerable savings to the budget. For example, we paid \$60.00 for the three October films of this past year, as against the \$90.00 we would have paid if all three had been 35 mm. Shipping charges are less than one half. (Operating charges are equal.)

Children's programs are a very important Saturday afternoon activity, and the response is remarkable. It would be desirable to capitalize on this interest through the introduction of a motion picture study group.

I would like to be allowed to make some suggestions for the future:

1. Repeating a suggestion of last year: "It would seem desirable to come to some definite decision about the extent to which the Museum wishes to enter into the motion picture field and to co-operate with schools and other agencies which have suggested such cooperation. If sufficient time were given to such activities, a grand work could be done, and a real service instituted. Museums have paid too little attention to this form of pictorial art, with the result that English departments have taken over the motion picture. Thus museums lose a valuable means for stimulating art and pictorial appreciation."
2. Again from last year's report: "A collection of stills, literature, and other material pertinent to the study of the motion picture, should be made available in the library. Films, when offered to the Museum, should, if they turn out to be of any value, be accepted and filed in a film vault in one of the down-town exchanges. The cost per year is nominal. In the future history of this Museum, such a collection may very well be of untold value."

Respectfully submitted

Milton S. Fox

SUMMARY OF PROGRAMS  
1940

	Total Programs	Total Showings	Total Attendance
Friday Programs	6	14	3546
Saturday Programs for Children	12	13	3248
Sunday Programs	5	6	2340
Film Class	11	11	145
Special Showings	1	1	506
TOTAL for year 1940	<u>35</u>	<u>45</u>	<u>9785</u>

In order to give a complete account of motion picture attendances, it is necessary to inform you that about five hundred (500) persons were turned away from our various performances due to our limited seating facilities. This figure of five hundred (500) is a rough estimate based on the number of persons checked in at the gates at the hours announced for showings. This number plus the total above (9785) gives a grand total of 10,285 persons coming for movie activities.

Herewith is a list of film programs and other programs involving the use of films during the year 1940. The material given includes dates, titles, of programs, names of films, size, sound or silent, and attendance.

This information is arranged as follows:

Page 5	Friday Evening Programs
Page 6	Saturday Afternoon Programs for Children
Page 7	Sunday Afternoon Programs
Page 8	Mr. Fox's Film Study Class
Page 9	Lectures and Entertainments Supplemented by Films (see note below)
Page 10	Special Showings Not Regularly Scheduled

(Note on Page 9. This page lists material already contained on other pages according to the day of the week. However, I thought it might be useful to list in one place those programs which were not specifically film or lecture, but a combination of both.)

## Motion Pictures

1940  
Friday Film Programs

Date	Name of Film	Size	Sound or Silent	Attendance
January 5,	Color Films of the Tropics by Arthur C. Pillsbury	16 mm.	Silent	286
Jan. 26,	The Pageant of Peru by Brenson De Cou	16 mm.	Silent	429
Oct. 4,	2:00 P.M. 6:00 P.M. 8:00 P.M.	35 mm.	Silent	61 306 439
Oct. 18,	2:00 P.M. 6:00 P.M. 8:00 P.M.	35 mm.	Sound	65 361 485
Dec. 13,	2:00 P.M. 6:00 P.M. 8:00 P.M.	35 mm.	Sound	59 141 252
Oct. 11,	2:00 P.M. 6:00 P.M. 8:00 P.M.	35 mm.	Silent	85 211 390

## THE CLEVELAND MUSEUM OF ART

## Motion Pictures

1940

## Saturday Films for Children

Date		Name of Film	Size	Sound or Silent	Attendance
Jan. 6	2:00 P.M.	Color Film of the Tropics by Arthur C. Pillsbury	16 mm.	Silent	143
Jan. 13	2:00 P.M.	Cheng Kenoak or the North	16 mm.	Silent	355
Jan. 27	3:00 P.M.	The Pageant of Peru by Erenson De Cou	16 mm.	Silent	190
Feb. 10	2:00 P.M.	Alice in Wonderland	16 mm.	Sound	452
March 16	2:00 P.M.	Yours	16 mm.	Silent	266
March 30	9:30 A.M.	The Symphony Orchestra	16 mm.	Sound	50
Apr. 6	2:00 P.M.	Animated Cartoons	16 mm.	Sound	261
Apr. 27	3:00 P.M.	Wild Innocence	16 mm.	Sound	166
May 18	2:00 P.M.	William Tell	16 mm.	Sound	169
Oct. 26	2:00 P.M.	The Thief of Bagdad	16 mm.	Silent	462
Nov. 2	9:30 A.M. 2:00 P.M.	The Symphony Orchestra	16 mm.	Sound	30 156
Nov. 16	2:00 P.M.	Early Charlie Chaplin Films	16 mm.	Silent	550

## THE CLEVELAND MUSEUM OF ART

Motion Pictures  
1940  
Sunday Afternoon Programs

Date	Name of Film	Size	Sound or Silent	Attendance
Jan. 27,	Color Films of the Tropics by Arthur C. Phillipsbury	16 mm.	Silent	560
Jan. 28,	2:00 P.M. The Pageant of Peru by Branson De Cou 4:00 P.M.	16 mm.	Silent	275
Mar. 17,	Moana	16 mm.	Silent	494
Nov. 3,	We Went to Guatemala by Lucia McCurdy McBride	8 mm.	Silent	263
Nov. 17,	Hunting in Hungary by Delia White Veil	35 mm.	Sound	378

## Motion Pictures

1940  
Film Classes

Date	Name of Film	Size	Sound or Silent	Attendance
Jan. 25	End of St. Petersburg Death Day	16 mm. 16 mm.	Silent Sound	8
Feb. 15	Make Way For Tomorrow	16 mm.	Sound	11
March 14	Yours Truly, Ed. Graham	16 mm.	Sound	24
March 21	The Middleton Family at The Worlds Fair	16 mm.	Sound	10
March 26	The Conquest of the Air	16 mm.	Sound	10
May 7	Highlights and Shadows The River	16 mm. 16 mm.	Sound Sound	24
May 14	People of The Cumberland Towards Unity Progress On Parade	16 mm. 16 mm. 16 mm.	Sound Sound Sound	12
May 21	America Marching On Frontiers of The Future	16 mm. 16 mm.	Sound Sound	13
May 28	The Smiling Madame Beudet Menilmontant Ballet Mecanique Entr'acte Break Rokis	16 mm.	Silent	10
June 4	Passion of Joan of Arc	16 mm.	Silent	17
June 11	Armenel	16 mm.	Silent	6

Motion Pictures  
1940  
Lectures and Entertainments Supplemented by Films

Date	Name of Film and Lecturer	Size		Sound or Silent	Attendance
		Silent	Sound		
Jan. 5	Color Film of the Tropics by Arthur C. Pillsbury	16 mm.		Silent	236
Jan. 6	Color Film of the Tropics by Arthur C. Pillsbury	16 mm.		Silent	143
Jan. 7	Color Film of the Tropics by Arthur C. Pillsbury	16 mm.		Silent	550
Jan. 26	The Pageant of Peru by Branson De Cou	16 mm.		Silent	429
Jan. 27	The Pageant of Peru by Branson De Cou	16 mm.		Silent	150
Jan. 28	2:00 P.M. 4:00 P.M.	The Pageant of Peru by Branson De Cou	16 mm.	Silent	275 494
Nov. 3	We Went to Guatemala by Lucile McCurdy McBride	6 mm.		Silent	253
Nov. 17	Hunting in Hungary by Della White Veil	35 mm.	Sound		378

## THE CLEVELAND MUSEUM OF ART

Motion Pictures  
1940  
Special Showings

Date	Name of Film	Size	Sound or Silent	Attendance
April 17	Poland Mass (Foreign Affairs Council)	35 mm.	Silent	506

THE CLEVELAND MUSEUM OF ART  
Department of Education

Comparative Arts Program: Music

To: Curator of Education  
From: Supervisor of Musical Arts  
Subject: Annual Report for 1940

Since 1935 a Comparative Arts Program, that is, combined courses in musical and visual arts, have been available to members' children between six and sixteen years of age. When the combined courses first were offered to members' children it was with the realization that most of the children coming to the Museum would be interested primarily in the visual arts. Many of the children would have liked nothing better than to spend all morning in the visual arts classes. Many parents felt differently.

Program 1939-40

The present program for the Musical Arts Classes is the result of continued reorganization by the Musical Arts Staff based on their own observations and suggestions and comments from the children. A few of the most revealing contributions of the children's committee are the following comments:

'they wanted something different from school music'  
'they wanted to learn something new each day'  
'if they were going to listen to music they did not want to have to listen to a lot of talking about it'

It is significant, particularly when members' children come from all over Cleveland and suburbs with the various opportunities offered in these several school systems, that these comments were unanimously subscribed to by the children in all the Museum music classes. To a teacher of 'school music' such comments are thought provoking.

In an effort to discover the most satisfactory type of music program for a comparative arts course, the lessons have been planned to include opportunities for composing music, for listening to music and for participating in group activities, such as singing, dancing and various types of rhythmic response to music; supplemented by the use of materials from the field of visual arts. The composing of songs as a group activity has been given more of a trial during 1939-40 as a means of acquainting pupils with the 'tools of music' in preparation for a better understanding and enjoyment of music.

Discussion of Changes for 1940-41

The work in the classes for the younger children has been more successful from the point of view of the children and the teachers than work in older children's classes. For several successive years the ten and eleven year old groups more than any others have presented problems of dissatisfaction of one sort or another. It is generally felt that the incoming ten year old group will be different. Their keen interest as nine year olds in composing music and the carry over into all the musical activity suggests that the program offered

them during the preceding successive years is beginning to bear fruit in greater interest in music and understanding of music.

The emphasis on listening lessons for the six and seven year old groups during 1940-41 will be based on a selected list of phonograph records. The children have indicated over a period of a year (25 lessons) preferences for phonograph records arbitrarily selected by the teacher from records available at The Cleveland Museum of Art. This 'preferred' list will serve as a basis for listening material. Additions will be made based on children's preferences.

Musicanship and composing music have not been successful with the older children (12-13 and 14-16 groups). The members of the older groups have requested more use of the dance illustrations. On the other hand composing and musicanship lessons seem to have increased in popularity with the younger children.

Supplementary programs will be furnished as usual by Music and Physical Education Departments of Flora Stone Mather College, Western Reserve University, Instrumental and Folk Dance Classes from Cleveland Public Schools.

It has been the custom for several years to select outstanding students from the Music Department of Flora Stone Mather to serve as apprentices without pay. Beginning 1940-41 a one credit class will be offered by the Physical Education Department to students minoring in Physical Education. The purpose of the class will be the preparation of Museum programs based on elements of the dance and dances of different periods. One student will be selected from this group to serve as apprentice to the dancing instructor.

The final meeting of the year is an actual demonstration showing different types of musical activities for all age groups. It is unrehearsed.

Projects: Plans for composing music and for listening lessons have been carried out in order to discover and analyze musical concepts of children at various age levels. The method we have used has been (1) in the nature of a survey of musical concepts of children evident in their ability to express themselves musically, (2) in listing their preferences for phonograph recordings of music and the reasons given for their preferences. "Musical Elements in a Graded Program of Comparative Arts: I. Creative Music" is the first of a proposed series of articles based on information obtained in music classes. It is a particularly timely subject as proved by the appearance of articles on Creative Music in current issues of New Era and Educational Music Magazine. Ways and means of arranging for publishing articles for which material is now available have been discussed with Dr. Munro.

Following is a comparative chart showing a brief outline of the subjects studied at various age levels for 1939-40 with suggested changes for 1940-41 in red type. For further details see report of Musical Arts Classes, Fall 1939, also daily lesson plans and reports.

Respectfully submitted,

Dorothea Doig, Supervisor,  
Musical Arts Classes  
for Members' Children.

Annual Report 1940

To: Curator of Education  
*Curriculum*  
 From: Extension Division  
*Exhibit*

	<u>1939</u>	<u>1940</u>
Exhibits placed, in cases	875	920
Objects lent for class room use	3202	3663
Framed paintings and prints	144	209
Mounted posters	611	677
Cleveland Heights special sets		76
Gallery exhibits, Shaker Heights		6

Case exhibits were placed in schools, libraries and other institutions in Cuyahoga County. We are now reaching some of the more distant suburbs such as Euclid, Mayfield, Richmond Heights, Gates Mill, Lyndhurst, Beechwood, Chagrin Falls, Garfield Heights, Parma, Rocky River, as well as Bratenahl, East Cleveland, Cleveland Heights, Shaker Heights, and Lakewood.

Requests for exhibits are coming in from new schools, both city and suburban, steadily. Very good exhibit cases are being built into the new buildings and annexes of the Cleveland system, offering us an excellent opportunity for cooperation. Among the new buildings are Central High, Glenville High, Wm. Dean Howells Junior High and Kentucky Elementary. In order to serve additional schools and continue with those we have been reaching in the past, more material of suitable nature is needed as well as more help in handling it.

Increased use of individual objects by our own staff brings demands upon the time of the staff in charge of the collection in giving help in selection, keeping records, etc.

Paintings from the Mary A. Warner and the Lending Collections were

placed in various buildings of W.R.U., the Y.M.C.A., and branches, the Y.W.C.A., and branches, branches of the Cleveland Public Library and several settlement houses. As many of these remain for rather long periods the count is not as large as if we were able to move them more frequently. Pictures, both originals and reproductions, are much in demand. There is no limit to the number we could use.

Posters were used by classes studying posters, especially in connection with the annual poster contest, and as wall decorations.

During the Spring semester sets of illustrative material were lent to Cleveland Heights each week to supplement talks by the Museum staff; during the Autumn semester, by a change in set-up, only two sets were sent out weekly and exhibits placed in the cases of three schools each month to correlate with this project. These sets of material are picked up and returned by the Heights School truck.

Special work with Shaker Heights Secondary Schools under Rockefeller Grant is reported upon elsewhere by Mrs. Wellman. A very great deal of my time this year was given to this project in advising, arranging exhibits, purchasing, mounting and recording material. Exhibits were kept in three wall cases and the school gallery of the High School and in one case at the Junior High School throughout the school year. List of exhibits is on accompanying sheets.

Wesley Segner worked in this division four days a week from January to November, five days during November and December. Except in the last two months practically all of his time was on work connected with the Shaker Project, making models and apparatus, mounting material and assisting in placing exhibits. In November and December, on account of my absence, he did general work of the division.

Two N.Y.A. students from the Cleveland School of Art regularly assigned to this division throughout the school year have given excellent help in lettering, mounting and various odd jobs.

Again Joseph Alvarez has proved his ability by carrying the entire management of the division during the Autumn months while I was away.

Respectfully submitted,

*Ruth Field Ruggles*  
Ruth Field Ruggles,  
Supervisor of Circulating Exhibits.

## SHAKER HIGH SCHOOL -- GALLERY EXHIBITS 1940

Graphic Processes--Intaglio, Prepared by Ohio Art Project, W.P.A.

Development of Writing and Printing

Posters and charts on City Planning, prepared and lent by Regional Assn., of Cleveland

Oil paintings from The Cleveland Museum of Art collections, selected by students

Photography: Prize-winning prints from National Newspaper Snapshot Contest, lent by the Eastman Kodak Co.

What is Modern Architecture? Exhibit prepared by Museum of Modern Art, acquired by The Cleveland Museum of Art, through Rockefeller Grant

## SHAKER HIGH SCHOOL -- CASE EXHIBITS 1940

Porcelain figures representing Characters from Dickens

Danish and Finnish handicraft

Turned wood bowls, trays, vase, etc., by Prestini

2 Ceramic groups by Cleveland sculptors, made at Ohio Art Project

Modern enamels

Flower arrangement

Chinese art objects: porcelain, jade, wood, metal, etc.

Textiles, to show various materials

Handicrafts for clubs

Objects relating to Roman Life

Mosaics: materials, process, etc.

Hand-made lace: processes and examples

## SHAKER HIGH SCHOOL -- CORRIDOR EXHIBITS 1940

24 frames of Modern Textiles

20 mounted posters: Travel and Winter Sports

SHAKER JUNIOR HIGH SCHOOL -- CORRIDOR EXHIBITS 1940

Development of writing and printing

24 frames of Modern Textiles

American Painting and its European background

American and English portraits

American landscape painters

American Folk Art

French and American Impressionists

Christmas in Art

SHAKER JUNIOR HIGH SCHOOL -- CASE EXHIBITS 1940

Ceramic animal figures

Greek and Roman material

Small wooden toys: German

Miscellaneous textiles: primitive and simple

Miscellaneous textiles: more elaborate in design and weave

Roysen toys: modern Danish wood (exhibited twice)

American Indian pottery making: small sculptures illustrating process

Masks

## EXHIBITS IN JUNIOR MUSEUM -- THE CLEVELAND MUSEUM OF ART

Jan. -- Feb.      Theatre Arts for Young People  
                    Largely made up of Tatterman Marionettes and accessories  
                    which had been given to the Museum recently

Mar. -- May      Crafts of the Far East

June              Small Sculpture, Ancient and Modern

July -- August      Dolls from the Museum collections

Sept. -- Nov.      Handicrafts for School and Recreation Centers  
                    Arranged at request of National Recreation Congress  
                    meeting here in September

Dec.              Musical Instruments from the Charles G. King Collection  
                    Arranged at request of Music Department on account  
                    of meeting of National Music Teachers' Association.

## EXHIBITS IN EDUCATIONAL CORRIDOR - THE CLEVELAND MUSEUM OF ART

Nov.              Steps in the Development of Writing and Printing

Dec.              Medieval Music Manuscripts  
                    Arranged in connection with Musical Instruments in  
                    Junior Museum

## GIFTS TO EDUCATIONAL LENDING COLLECTION

Mrs. Amos Barron	1 Navaho blanket, 19th century
Mrs. S. Prentiss Baldwin	1 water color painting by Frank N. Wilcox
Mrs. Dudley S. Blossom	2 ivory carvings: Madonna and Child, 17th century, Spanish; Madonna and Child, 18th century, French
Mrs. B. P. Bole	4 pewter plates, early 19th century, English
Mrs. Chester C. Bolton	27 19th century Chinese textiles
Council Educational Alliance	1 oil painting by Edwin Kaufman
Mrs. Louise M. Dunn	1 lithograph by Stanley Clough, contemporary, Cleveland School
Mr. Leonard C. Hanna	2 handkerchiefs, 18th and early 19th century, French 2 reproductions of drawings contemporary, French
Mrs. F. M. Grissett	1 bark cloth beater, 1 grass cloth pouch, early 20th century, Cameroon
Mrs. Henry Lefavour	3 pieces late 19th century Chinese porcelain
Bequest of James Parmelee	
Mrs. Lida S. Roberts	1 magic lantern with slides, 19th century, American
Mrs. E. A. Ruggles	3 prints, contemporary Austrian, 1 etching contemporary American; 3 wood 1 metal figures, contemporary American
Mrs. Lyman Treadway	6 pieces African material
Mrs. C. S. Walsh	1 North American Indian basket
Miss Bessie Young	2 embroidered pine cloth handkerchiefs, 19th century, Philippine

December 10, 1940.

To: Curator of Education

From: Marguerite Munger

Subject: Annual Report for 1940, on work with clubs and other adult groups

CLUB WORK: (club talks, docent calls, conferences)

Shows increase of 29% in attendance, of 10% in number of groups

	1940	attendance	groups	1939	attendance	groups
Jan.	296	21		385	14	
Feb.	1471	44		259	14	
Mar.	854	28		458	21	
Apr.	203	12		375	17	
May	559	26		829	27	
June	90	9		116	7	
July	122	9		225	14	
Aug. (vac.)	27	7		71 (vac.)	7	
Sept. (N.Y.)	28	2		165	11	
Oct.	555	24		286	19	
Nov.	329	19		262	18	
Dec. thru 10	<u>59</u>	<u>5</u>		<u>234</u>	<u>18</u>	
	<u>4555</u>	<u>206</u>		<u>3525</u>	<u>187</u>	

Obviously the increase was due to the Masterpieces of Art Exhibition, and it will be difficult, if not impossible, to meet these figures in 1941 if we do not have some comparable attraction.

Most of these talks were given in the Museum.

Outside talks were as follows:

Jan.	at Church of Covenant, The C.M.A.	60	no charge
	at Lake Erie College Alumnae, Art Appreciation	35	no charge
Mar.	at Ridge Road School, Parma, Art Appreciation	28	\$5.00
Apr.	at East Cleveland Y.W.C.A., Art Appreciation	35	no charge
	at Central Y.W.C.A., Pottery	62	no charge
Oct.	at Federation, Statler, Modern Art	50	\$10.00
	at Messiah Lutheran Church, Art Appreciation	100	\$ 5.00*
	at Phyllis Wheatley House, Art Appreciation	30	no charge
Oct.)	at First M.E. Church, Religion & Art & series of 5 talks	20	\$15.00 special rate
Nov.)		12	
		12	
		10	
		8	
	13 talks .....	362	

(\* In June, 1940, it was decided to make a charge, \$5.00, for church talks; there had previously been no charge for them.)

Receipts:

talks	\$20.00	3 talks	178 attendance
docent	15.50	15 calls	24 attendance
gift	<u>10.00</u>	from Ophello Club	
	45.50		
(outstanding	<u>15.00</u>		
	58.50		

Radio broadcasts: 4

Jan. Bauhaus Exhibition  
Feb. Masterpieces of Art Exhibition  
May May Show - 2

Writing:

Jan. Letter on Masterpieces of Art Exhibition - 500 sent out  
Gallery Sheet on Masterpieces of Art Exhibition - for general distribution  
Oct. CMA Bulletin article, Educational Work with Adult Clubs

Gallery Talks:

Sunday Gallery Talks

Jan. 28	Bauhaus Exhibition	attendance	48
Apr. 28	Prints Given by the Print Club		25
May 5	Oils in May Show		90
Nov. 17	Picasso Exhibition		<u>100</u>

263

Other Gallery Talks

Feb. 7	Masterpieces of Art Exhibition		16
Feb. 10	" " "	"	75
Feb. 14	" " "	"	68
Feb. 15	" " "	"	49
Feb. 16	" " "	"	42
Feb. 17	" " "	"	75
Feb. 20	" " "	"	57
Feb. 27	" " "	"	90
Feb. 29	" " "	"	56
Mar. 5	" " "	"	<u>106</u>

654

14 talks ..... 697

Courses:

Prints (continued from fall of 1939)

Jan. 3	5
" 10	18
" 17	6
" 24	15
" 31	<u>9</u>
5 talks ..	<u>53</u>

Museum Saturday Mornings

Jan. 13	Costume & Textiles		27
" 20	" " "		8
" 27	" " "		19
Feb. 3	" " "		14
" 10	Masterpieces of Art Exhibition		17
" 17	" " " " "		32
" 24	Prints		11
Mar. 2	Masterpieces of Art Exhibition		23
" 9	Prints		20
" 16	"		8
" 23	Flowers in Art: Painting		8
" 30	Flowers in Art: Prints, Tapestry, etc		2
Apr. 6	Chinese Ceramics Exhibition		<u>8</u>
15 talks .....	<u>207</u>		

Courses (continued):

Ophelia Club

Jan. 10	Costume & Textiles	15
Feb. 13	Masterpieces of Art Exh.	25
Feb. 27	Costume & Textiles	22
Mar. 12	" " "	11
Mar. 26	" " "	18
Oct. 8	Great European Cities	16
Oct. 22	" " "	24
Nov. 12	Picasso Exhibition	15
Nov. 26	Great European Cities	12
Dec. 10	" " "	15
	10 talks .....	<u>171</u>

Great Periods in European Art (given in 2 sections: Wednesday afternoon and evening)

Oct. 2	5
	45
Oct. 9	7
	7
Oct. 16	8
	23
Oct. 23	8
	24
Oct. 30	27
Nov. 6	6
	18
Nov. 13	10
	10
Nov. 27	4
	13
Dec. 4	4
	6
17 talks .....	<u>225</u>

Special Exhibitions:

Bauhaus Exhibition	2 talks	65
Masterpieces of Art Exhibition	48 talks	2011)
	3 docent	5)
Chinese Ceramics Exhibition	2 talks	19
May Show	<u>21</u> talks	<u>482</u>
	76 talks	2582
Picasso Exhibition	3 talks	127
Silver Exh. & Picasso	1 talk	22)
	1 docent	5)
	81	<u>2736</u>

Annual Report, page 4  
N. Munger

Work for the Director:

Apr.	15	2½ hrs.
	16	5½
	19	1½
	20	2½
	24	7
	25	6
May	28	2½
	29	2
June	20	5
	21	4½
	22	3½
	26	6
	27	4
	29	2
July	1	3
	5	2
	6	2½
	10	7
	11	6½
	12	2½
	16	6½
	17	4½
	20	2
	24	1½
	30	4
	31	2
Aug.	1	1
	5	3
	6	5½
	15	6½
Sept.	10	6½
	11	5
	12	5½
	13	4
	14	1½
	28	5
		159½ hours

This is somewhat less than the time allotted to the Director. In the remainder of December, when club work is light, I hope to do additional work in his department.

April 30, 1941.

THE CLEVELAND MUSEUM OF ART  
Department of Education  
Work with Elementary and Secondary Schools  
1940

	<u>Groups</u>	<u>Attendance</u>
Saturday Morning Classes	847	17859
Classes of School Children	1212	24162
Entertainments for Children	62	9074
Groups Outside the Museum	2266	89699
Total Child Attendance.....	4387	120794

In addition:

Groups addressed by a Museum staff member or working with Museum material under the direction of a member of the staff total 1080 groups, 29751 attendance.

Radio Talks by Public Schools

1068 talks - 35235 attendance

## THE CLEVELAND MUSEUM OF ART

## Department of Education

	<u>Children</u>			<u>Attendance</u>	
	Groups	1921	Attendance	Groups	1940
Saturday Morning Classes	65		946	847 #	17859
Classes of School Children	836		23306	1212	24162
Entertainments for Children	59		15268	62	9074
** Groups Outside the Museum				5346	99450
Total child attendance.....	940		39520	5467	160545
	<u>Adults</u>			<u>Attendance</u>	
	Groups	1921	Attendance	Groups	1940
Adult Classes, Clubs, Conventions and Teachers' Meetings	168		5300	1089	25775
x Public Lectures	108		30377	81	20707
xx Groups Outside the Museum	29		3780	294	12446
Total Adult Attendance.....	305		39457	1464	58928
Total for Department.....	1245		78977	6931	219473

Loans (educational)

Extension Exhibits	19	920
Individual Objects		3663
Framed Paintings and Prints		209
Posters		677
Cleveland Heights Circulating Sets		76
Special Exhibition of Photographs		1

#includes music classes 197 - 2666 (1940)

\* not including lectures on musical subjects

\*\* Groups addressed by a Museum staff member or working with Museum material under the direction of member of the staff.

Department of Education.

## THE CLEVELAND MUSEUM OF ART

## DEPARTMENT OF EDUCATION

## Comparative Report of Attendance for the Years 1939 and 1940

CHILDREN	1940	Groups	Attendance
Saturday Morning Classes		847 #	17859
Classes of School Children		1212	24162
Entertainments for Children		62	9074
** Groups Outside the Museum		5546	99450
Total child attendance.....	5467		160545

ADULTS	1940	Groups	Attendance
Adult Classes, Clubs, Conventions and Teachers' Meetings		1089	25775
*Public Lectures		81	20707
** Groups Outside the Museum		294	12446
Total Adult Attendance.....	1464		58928
Total Department Attendance.....	6951		219473

CHILDREN	1939	Groups	Attendance
Saturday Morning Classes		882	22474
Classes of School Children		955	26677
Entertainments for Children		88	9528
** Groups Outside the Museum		5279	104150
Total Child Attendance.....	5202		162829

ADULTS	1939	Groups	Attendance
Adult Classes, Clubs, Conventions, and Teachers' Meetings		949	21800
*Public Lectures		54	13410
** Groups Outside the Museum		299	16357
Total Adult Attendance.....	1302		51567
Total Department Attendance.....	6504		214396

# includes music classes 197 - 2666 (1940)

\* not including lectures on musical subjects

\*\* Groups addressed by a Museum staff member or working with Museum material under the direction of member of the staff.

SUGGESTIONS FOR MOUNTS FOR A.L.A. AND N.E.A. MEETINGS IN BOSTON

MOUNT I

Material Lent  
by Library  
to: .....  
Color Prints  
Pictures  
Slides

Illustrate by  
one drawing

Material Lent  
by Division of Lending Exhibits

MOUNT II

to: .....  
Exhibits

Illustrate by  
one drawing

MOUNT III

Activities Within Museum

Week Day Classes -  
Saturday Entertainments

Illustrate by  
one drawing  
(Possibly one for  
Entertainments)

MOUNT IV

Activities Within Museum

Saturday A.M. Drawing Classes  
Members Advanced  
Free or Open Cartoon

Illustrate by  
one drawing

MOUNT V

Outside the Museum

Class Room Work  
Assemblies  
Demonstrations  
Radio

Illustrate by  
one drawing

NOTE: Illustrations to be made by students in Mr. Fox's Saturday Class.

Statistics, if used, not detailed but "lumped," and represented  
graphically -- as, for instance, a stylized figure standing for a  
hundred or five hundred people. See report, Modern Museum of Art.

## THE CLEVELAND MUSEUM OF ART

## Department of Education

## Comparative Report of Attendance for the Years 1939 and 1940

L. M. D.

CHILDREN	1939		1939			1940		1940		
	Groups	Attendance	Senior	Junior	Elem.	Groups	Attendance	Senior	Junior	Elem.
Classes for School Children										
Under Museum Staff	421	10509	64-	1348	42-	868	515-	8293	595	16414
Self-conducted	203	4645	77-	1432	19-	415	107-	2798	181	4449
Under Public School Staff	529	11525	74-	2026	25-	680	230-	8817	438	13299
Total of School Classes .....	953	26677	215-	4806	86-	1965	652-	19908	1212	54162
Classes for Members' Children	486	8174					466	7011		
Classes for Non-Members' Children	335	12988					321	9675		
Advanced Drawing Classes	61	1312					60	1175		
Total of Museum Classes .....	882	22474					847	17859		
Total Classes for Children .....	1835	49151					3059	52021		
Saturday P.M. Entertainments	40	8487					51	8603		
Museum Hour for Children	48	1041					51	471		
Groups Outside the Museum	3279	104150	610-21427	598-21847	2071-60876	5346	99450	556-18840	799-26071	1991-54539
	3367	113678					3408	108524		
Total Child Attendance .....	5202	162829	625-26233	684-23810	2725-80784	5467		160545	875-27478	983-51192
ADULTS										
Adult Classes	741	15166					777	15410		
Adult Groups	100	4108					154	6068		
Clubs	96	1928					152	3152		
Conventions	4	395					12	808		
*Public Lectures	32	7255					50	11578		
*Sunday P.M. Lectures	22	6157					51	9129		
Teachers' Meetings	8	203					14	357		
Groups Outside the Museum	299	16357					294	12446		
Total Adult Attendance .....	1302	51567					1464	58928		
Total Department Attendance .....	6504	214396					6931	219473		
Extension Exhibits		875					920			
Individual Objects		3202					3663			
Framed Paintings and Prints		144					209			
Posters		611					677			
Cleveland Heights Circulating Sets							76			
Special Exhibit of Photographs							1			

\* Not including lectures on musical subjects

THE CLEVELAND MUSEUM OF ART  
Department of Education  
Annual Report  
1940  
Publications

Price Chamberlin

Creative Bird Panels  
(in Everyday Art, November and December, 1940)

Louise M. Dunn

The Story of Old Dolls and How to Make New Ones by Mills and Dunn,  
Doubleday Doran, 1940.

Milton S. Fox

Art Appreciation for the High School Student  
(in Art Education Today, 1940)

Wind and Wrath  
(in Crossroad, Spring, 1940)

Ann V. Horton

Art Appreciation by Radio in Public Schools  
(Co-Author with Alfred Howell)

Radio as a School-Museum Activity  
(published by Museum Relations Committee of Progressive Education  
Association)

Leopold Levis

Table of Contents of the Journal of Aesthetics and Science of Art  
(Translation) - For private circulation only

Translation of: Paul Plaut: Principles and Methods of Psychology of  
Art. (Finished for not yet published)

Translation of: Richard Muller - Freienfels: Psychology of Art Vol. I  
(Finished but not yet published) Vol. II in preparation

Marguerite Fungar

Educational Work with Adult Clubs  
(in The Cleveland Museum of Art Bulletin, October, 1940)

Thomas Munro

The Function of the Museum in the New Art Education  
(in Department of Art Education Bulletin by the National Education  
Association, A record of the Conventions at Cleveland and  
San Francisco - pp. 35-43)

Katharine Gibson Wicks

Jock's Castle - Longmans, Green and Company, 1940

8/tra

THE CLEVELAND MUSEUM OF ART  
Department of Education

Talks by the Staff Outside the Museum  
In Cleveland and Vicinity  
1940

Mr. Chamberlin

February 5. Applied Design for Junior High Schools. Radio Talk, WBOE, 8:45 a.m.  
February 5. Applied Design for Junior High Schools. Radio Talk, WBOE, 10:40 a.m.  
February 5. Applied Design for Junior High Schools. Radio Talk, WBOE, 2:00 p.m.  
February 6. Applied Design for Junior High Schools. Radio Talk, WBOE, 10:45 a.m.  
February 8. Applied Design for Junior High Schools. Radio Talk, WBOE, 8:45 a.m.  
February 8. Applied Design for Junior High Schools. Radio Talk, WBOE, 2:05 p.m.  
February 8. Applied Design for Junior High Schools. Radio Talk, WBOE, 2:45 p.m.  
March 4. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 8:45 a.m.  
March 4. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 10:40 a.m.  
March 4. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 2:00 p.m.  
March 5. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 10:45 a.m.  
March 7. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 8:45 a.m.  
March 7. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 2:05 p.m.  
March 7. The Possibilities of Linoleum Block Printing. Radio Talk, WBOE, 2:45 p.m.  
April 1. Clay and Plaster Objects. Radio Talk, WBOE, 8:45 a.m.  
April 1. Clay and Plaster Objects. Radio Talk, WBOE, 10:40 a.m.  
April 1. Clay and Plaster Objects. Radio Talk, WBOE, 2:00 p.m.  
April 2. Clay and Plaster Objects. Radio Talk, WBOE, 10:45 a.m.  
April 4. Clay and Plaster Objects. Radio Talk, WBOE, 8:45 a.m.  
April 4. Clay and Plaster Objects. Radio Talk, WBOE, 2:05 p.m.  
April 4. Clay and Plaster Objects. Radio Talk, WBOE, 2:45 p.m.  
May 6. Embroidery, Old and New. Radio Talk, WBOE, 8:45 a.m.  
May 6. Embroidery, Old and New. Radio Talk, WBOE, 10:40 a.m.  
May 6. Embroidery, Old and New. Radio Talk, WBOE, 2:00 p.m.  
May 7. Embroidery, Old and New. Radio Talk, WBOE, 10:45 a.m.  
May 9. Embroidery, Old and New. Radio Talk, WBOE, 8:45 a.m.  
May 9. Embroidery, Old and New. Radio Talk, WBOE, 2:05 p.m.  
May 9. Embroidery, Old and New. Radio Talk, WBOE, 2:45 p.m.  
January-December. 270 Junior High Classes at Public Schools.

Mrs. Fairbanks

January 15. Painting. At Highbee Lounge, Lake Erie Alumnae.  
January 19. Oriental Art. At Hotel Statler, Federation of Women's Club.  
February 16. French Renaissance Paintings. At Cleveland Institute of Music.  
March 10. Chinoiserie. Radio Talk, WTAM, 1:00 p.m.  
March 25. Chinoiserie. Radio Talk, WHK, 5:45 p.m.  
April 25. Herbs. At Flowers Lovers' Garden Club.  
May 15. Flower Arrangement Demonstration. At Shaker Senior High.  
May 15. Flower Arrangement. At Hilltop Garden Club.  
May 20. Flower Arrangement. At Review Club.  
November 15. Persian Paintings. At Radcliffe Club.  
November 26. Flower Arrangement. At Flower Lovers' Garden Club.  
January-December. 156 Classes at Flora Stone Mather College.

Mr. Fox

April 8. Cinema and Literature. At Lakewood Chamber of Commerce.  
January-December. 85 Classes at The Cleveland School of Art.  
January-May. 20 Classes at Cleveland College.  
February-May. 16 Classes at Adelbert College.

Mrs. Greenwood

March-June. 2 Senior High Classes, 7 Junior High Classes at Public and Private Schools.

Miss Horton

January 8. How an Artist Begins. Radio Talk, WBOE, 11:00 a.m.  
January 15. Review. Radio Talk, WBOE, 11:00 a.m.  
February 11. Masterpieces of Art.. Radio Talk, WTAM, 1:00 p.m.  
January-December. 121 Elementary Classes at Public Schools.

Mr. Jeffery

January 8. Average American Interiors. Radio Talk, WBOE, A.M.  
January 8. Average American Interiors. Radio Talk, WBOE, P.M.  
January 9. Average American Interiors. Radio Talk, WBOE, P.M.  
January 11. Average American Interiors. Radio Talk, WBOE, P.M.  
February 5. Classic Buildings in Cleveland. Radio Talk, WBOE, 10:20 a.m.  
February 5. Classic Buildings in Cleveland. Radio Talk, WBOE, 3:05 p.m.  
February 6. Classic Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
February 8. Classic Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
March 4. Modern Roman Buildings in Cleveland. Radio Talk, WBOE, 10:20 a.m.  
March 4. Modern Roman Buildings in Cleveland. Radio Talk, WBOE, 3:05 p.m.  
March 5. Modern Roman Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
March 7. Modern Roman Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
April 1. Medieval Buildings in Cleveland. Radio Talk, WBOE, 10:20 a.m.  
April 1. Medieval Buildings in Cleveland. Radio Talk, WBOE, 3:05 p.m.  
April 2. Medieval Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
April 4. Medieval Buildings in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
May 6. Miscellaneous Architectural Styles in Cleveland. Radio Talk, WBOE, 10:20 a.m.  
May 6. Miscellaneous Architectural Styles in Cleveland. Radio Talk, WBOE, 3:05 p.m.  
May 7. Miscellaneous Architectural Styles in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
May 9. Miscellaneous Architectural Styles in Cleveland. Radio Talk, WBOE, 1:15 p.m.  
January-December. 290 Senior High Classes at Public Schools.

Mr. MacAgy

January 29. Preparation through use of Art. At Cleveland Church Federation.  
March 31. Highlights of Current Exhibitions. Radio Talk, WTAM, 1:00 p.m.  
March 17. Da Vinci's Last Supper. At Broadway Methodist Church.  
April 7. General History of Church Architecture. At Euclid Avenue Christian Church.  
November 10. Picasso Exhibition. Radio Talk, WTAM, 4:00 p.m.

Mr. Milliken

January 10. Mr. Milliken introduces Grant Wood at Town Hall Series.  
January 17. Paolo Veronese. At Genacolo Italiano.  
January 23. Talked to the solicitors.  
February 5. Masterpieces of Art. Radio Talk, WGAR, 6:15 p.m.  
February 4. Masterpieces of Art. Radio Talk, WTAM, 1:00 p.m.  
February 19. Masterpieces. At Hathaway Brown.  
May 5. The May Show. Radio Talk, WTAM, 2:30 p.m.

Mrs. Munger

January 16. The Cleveland Museum of Art. At Church of Covenant.  
January 22. The Bauhaus Exhibit. Radio Talk, WHK, 3:45 p.m.  
February 26. Masterpieces of Art. Radio Talk, WHK, 3:45 p.m.  
March 19. Art Appreciation. At Ridge Road School, P.T.A.  
April 1. Appreciation of Pictures. At East Cleveland Y.W.C.A.  
April 9. History of China. At Y.W.C.A.  
May 15. The May Show. Radio Talk, WHK, 3:45 p.m.  
May 24. The May Show. Radio Talk, WGAR, 3:15 p.m.  
October 14. Religion and Art. At First M.E. Church.  
October 18. Art of the Present. At Federation of Women's Club.  
October 19. Appreciation of Pictures. At Messiah Lutheran Church.  
October 21. Religion and Art. At First M.E. Church.  
October 28. Religion and Art. At First M.E. Church.  
October 30. Picture Appreciation. At Phyllis Wheatley.  
November 4. Religion and Art. At First M.E. Church.  
November 11. Religion and Art. At First M.E. Church.

Dr. Munro

February 6. Art and Propaganda. At Women's City Club.

Mr. Quimby

January 5. Early English Choral Composers. At Cleveland Institute of Music.

Mr. Sezner

January-December. 11 Senior High Classes, 24 Junior High Classes, 63 Elementary Classes at Public and Private Schools.

Miss Smart

March 5. Highlights of Current Exhibitions. Radio Talk, WTAM, 1:00 p.m.  
November 10. Picasso Exhibition. Radio Talk, WTAM, 4:00 p.m.  
January-December. 29 Senior High Classes, 55 Junior High Classes, 528 Elementary Classes at Public and Private Schools.

Mrs. Stitt

January-May. 110 Senior High Classes at Shaker Heights High School.

Mrs. Van Loosen

January 8. Museum's Textiles. At East Cleveland Y.W.C.A. Needlecraft Guild.  
February 5. Historic Costume. At Dunham Tavern, Collectors' Society.  
January-December. 95 Senior High Classes, 199 Junior High Classes, 451 Elementary Classes at Public and Private Schools.

Mrs. Warner

February 15. High Spots of the Museum. At University School.

Mrs. Wellman

January 21. 81 Brothers. Radio Talk, WHK, 2:45 P.M.  
February 18. The Stolen Turnips. Radio Talk, WHK, 2:45 p.m.  
March 17. The Useless Wagon-Maker. Radio Talk, WHK, 3:00 p.m.  
April 8. When Knights Were Bold. Radio Talk, WHK, 4:00 p.m.  
April 21. The Tongue-Cut Sparrow, a fairy tale. Radio Talk, WHK, 3:00 p.m.  
May 19. Museum Story Hour. Radio Talk, WHK, 3:00 p.m.  
May 11. At Old Stone Church Demonstration School.  
January-December. 1 Senior High Class, 34 Junior High Classes, 45 Elementary Classes at Public and Private Schools.

Mrs. Wicks

February 2. At Principal's Meeting, Cleveland Heights.  
November 15. Books. At Lakewood Library.  
November 16. Jock's Castle. At Higbee's.  
January-December. 29 Senior High Classes, 12 Junior High Classes, 295 Elementary Classes at Public and Private Schools.

Mrs. Wike

April 8. Drawing at Various Age Levels - demonstration. At P.T.A., Lomond School.  
January-December. 190 Junior High Classes, 698 Elementary Classes at Shaker Heights Schools.

THE CLEVELAND MUSEUM OF ART  
Department of Education

Talks by the Staff Outside the Museum  
Outside the Vicinity of Cleveland  
1940

Dr. Barnhart

May 4. Research on Children's Drawings. At University of Chicago,  
Midwestern Psychologists' Association.

Mrs. Fairbanks

February 1. Current Flower Show. At Pittsburgh Garden Center.  
March 1. Judging Flower Show. At Pittsburgh.  
May 22. Judging Flowers. At Pittsburgh.  
October 4. Judging Fall Flower Arrangement. At Pittsburgh.  
October 30. Oriental Rug Class. At Oberlin.  
December 14. Great Madonnas. At Sharon, Pa., College Club.

Mr. Fox

May 20. Schools of Paintings, Ancient and Modern. At Akron Torch Club.

Mr. Segner

October 21. Pottery Demonstration. At Hiram College.

Mrs. Sills

January 8. Psychology of English Drawing. At Salida School, Mentor,  
Ohio.

Mrs. Warner

April 5. College Painting. At Huntington College, Montgomery, Alabama.

ANNUAL REPORT

Project with the Shaker Heights Secondary  
Schools under the General Education Board Grant

1940

The Report on work with Shaker Heights Schools under Grant from the General Education Board September 1939--June 1940, covers work done from January 1, 1940 through June 1940. This includes not only Museum material in use but some notes as to how it was used as a teaching aid. The list, Visual Material for use in Secondary Schools, September 1940, was compiled during the summer months of 1940 largely for use by Shaker Heights teachers but has been made available for other secondary school teachers as well. This compilation of available material was made up from past requests and from a study of the school curriculum.

A copy was given to each teacher in the Shaker Junior and Senior High schools. In addition, several copies of the June report were circulated in the schools at the request of the principals.

The first few months of the last school year (1939) were spent in interviewing heads of departments and other teachers to find out needs and offer suggestions as to Museum material and its use. This year it was not felt necessary to do this, due to the acquaintance which the faculty had with material available and the lists which offered suggestions.

However, doubtless due to the pressure under which teachers work, it was found that suggestive lists of available material, and reports as to its uses do not in any way take the place of personal interviews and the direct contact of the Museum liaison officer with the teacher in the school. Where his personal teaching problems and the curriculum can be discussed, the Museum officer has been able to lay out with him a schedule of material to be borrowed for the semester at intervals when it will fit in with the teach-

ing program.

As in the past, all exhibits in the building have been presented to the school over the public address system, the notice, prepared by the liaison officer.

This year, the Art Department of the Junior High, under Miss Corser planned with the Museum a series of exhibits to acquaint students with the history of American painting and its relation to its European background. This was made up of a hall exhibit of large framed color reproductions and mounted prints and described with simple text. A brief survey of the exhibit over the public address system was given in each case. This introduction to the exhibit was followed with an illustrated talk given by the Art teacher in the weekly art talk assembly at which attendance is optional. This sometimes numbered several hundred students.

In the Senior High, one exhibit of far reaching interest was that on photography. It was arranged at the request of the Camera Club and from the point of view of what is a good photograph and why. A talk was given to the club by a professional photographer, arrangements being made for this by the Museum. The club also visited the Museum exhibit, the International Salon of the Photographic Society of America which was being held at this time.

Wherever possible we are trying to make Museum material more easily available to the teacher. To this end lists and suggestions are made available so that the end of the project will not mean the end of this visual material in teaching. This will be carried on in many cases. However, more

and more, work with the secondary schools points to the fact that the demands of the many extra-curricular activities, the many reports and conferences, in addition to the teaching hours, mean that if Museum material is to be used it will have to be brought to the school rather than the school to the Museum.

Respectfully submitted

Lois Gilbert Wellman  
Assistant Supervisor of Circulating Exhibits.

MUSEUM MATERIAL IN USE AT SHAKER HEIGHTS

September through December 1940

SHAKER JUNIOR HIGH  
Art Department

Exhibits in Hall Case:

Indian pottery making models

Exhibits in hall:

American painting and its European background

American and English portraits

American landscape painters

American folk art

French and American Impressionists

Christmas in Art

Objects in classroom:

Lincoln logs\*

Woodcarving process set (4)

Woodcarving--How to do It series (2 mounts)\*

American Indian coiled pottery

Peasant embroideries (8)

Models--Colonial rooms (2)\*

Cellophane cases for holding pictures (10)

Photographs & Pictures:

Figure composition (32)

animals (47)

Figure drawing (15)

Figure drawing--details (20)

Peasant designs and embroideries (7)

Travel posters (8)

Period--gay 90's (18)

Cats (20)

Pictures used in exhibit:

American and English portraits (38)

American landscape, folk art (41)

French and American Impressionists (31)

Madonnas, nativity scenes (26)

Color reproductions in 30 x 40 frames\*

Ruisdael--The Oaks

Van der Goes--Adoration of the Kings

Color reproductions in 22 x 28 frames:

Earl--Master William Carpenter

Stuart--George Washington

American, anonymous--Mrs. Freake and Baby

Reynolds--Lavinia Bingham

Homer--Sloop, Bermuda

Homer--Turkey Buzzard

Glackens--Beach at Annisquam

Cassatt--Young mother  
 Monet--Cathedral  
 Pissarro--Red roofs  
 Lippi--Madonna and child  
 Lochner--Madonna of the Rose Arbor

## Slides:

Pottery and reliefs (53)  
 Figure composition (25)  
 American landscape painting (37)  
 French and American Impressionists (33)  
 Christmas in Art (48)  
 Transportation (34)  
 Machine Arts (68)

## Talks and demonstrations:

Use of potter's wheel--(by staff member of The Cleveland Museum of Art)  
 Casting ceramics--(demonstrator from W.P.A.)  
 Modelmaking--(by staff member of The Cleveland Museum of Art)  
 Pre-history of Aviation--(by staff member of The Cleveland Museum of Art)

English Department

## Objects in classroom:

Cut for school newspaper--View of The Cleveland Museum of Art  
 Model--Globe Theatre\*  
 Poetry broadsides\*

## Photographs and Pictures:

Greek Athletics and Festivals (40)\*  
 (Boston Museum Illustrative Set)  
 Mythology--Greek and Roman (82)  
 Elizabethan England (41)\*  
 (Boston Museum Illustrative Set)  
 Shakespeare's London (15)\*  
 Shakespearean Theatre (15)\*  
 Wilson illustrations--Shakespeare's plays (10)\*

## Color reproductions in 30x50 frames\*:

Sisley--Regatta at Henley  
 Brueghel--Winter landscape  
 Von Dongen--Bois de Boulogne

## Color reproductions in 22x26 frames:

(For creative writing)  
 Curry--Flying Cordon  
 Bingham--Fur traders  
 Glackens--Dream World  
 Karfiol--Laurent pony cart

Deges--Horses before the tribune  
 Lee--Winter in the Catskills  
 Wharf--Beachcombers

Slides:

Greek Mythology (80)  
 Elizabethen England (44)

French Department

Slides:

Paris (52)

Home Economics Department

Objects in classroom:

Color charts (3)\*  
 Model--girls' bedroom\*--to be decorated

Industrial Arts Department

Exhibit in hall case:

Toys--wood

Mathematics Department

Photographs and pictures:

Portraits--Musicians (5)

Color reproductions in 30x40 frame\*:

Terborch--The Concert

Van der Goes--Adoration of the Kings

Science department

Photographs and Pictures:

Trees in Art (33)

Color reproduction in 22x28 frame:

Luccioni--Sunlit patterns

Slides:

Trees in Art (23)

Social Studies:

Photographs and pictures

Etruscans (20)

Assyrians, Babylonians and Persians (82)

Agean and Byzantine Art (92)

Roman Empire (52)

\* Acquired with funds from the General Education Board Grant

Greek life and customs (164)  
 Greek statesmen and philosophers (46)  
 Greek athletics and festivals (40)\*  
 (Boston Museum Illustrative Set)  
 Greek culture (38)  
 Charlemagne's Europe, Islam (25)  
 Indians--North and Central America (35)  
 Colonial life (22)  
 Colonial architecture (31)\*

Slides:

Egypt (70)  
 Assyrians, Babylonians and Persians (102)  
 Aegean, Byzantine Art (140)  
 Etruscans (44)  
 Roman Empire (60)  
 Greek Culture (69)  
 Greek life, customs (160)  
 Charlemagne's Europe, Islam (47)  
 Indians--North and Central America (57)

All Departments:

Objects in classroom:

30x40 button back frames \* (3)  
 in which color reproductions from the Museum library may  
 be used in the classroom

Crafts Club

Exhibit in hall case:  
 Grotesque masks

Demonstration:

Metalwork (by instructor, Cleveland School of Art)\*\*

\* Acquired with funds from the General Education Board Grant  
 \*\* Honorarium paid with funds from the General Education Board Grant

Exhibits in hall cases:

Ceramics--figures

Crafts for clubs--metalwork, woodcarving, weaving, etc.

Exhibit in school gallery:

What is Modern Architecture? \*

(Prepared by the Museum of Modern Art, New York, supplemented with samples of materials used in modern construction)

Objects in classroom:

Celluloid cases for holding pictures (15)

Color charts (3)\*

Toy figure\*

Christmas card designs (33)

Photographs and pictures

Stage settings (377)

Block prints (62)

Still life painting (44)

Pictures showing motion (45)

Furniture--18th century (70)

Textile designs--Louis XV (8)

Theatre arts (48)

Steps--Making a relief (5)\*

Portfolios:

Wilkins--Design in Nature \*

Drawings--Matisse \*

Drawings--Van Gogh \*

Drawings--Redin \*

Color reproductions:

Brueghel--Autumn

Egyptian--Procession of worshippers

Bellini--Corpus Christi procession

Slides:

Stage settings (55)

Williamsburg (43)

Greek Art (43)

Processions, groups in motion (42)

This list does not include the slides taken out by Mrs. Stitt of the Art Department for talks given by her to all departments of the school or other material borrowed by her for classroom use.

English Department

Objects in classroom:

Model--Globe Theatre \*

Broadsides--facsimile of MS.

Markham--Man with the hoe.

\* Acquired with funds from the General Education Board Grant

## Photographs and pictures:

- Colonial architecture (34) \*
- Julius Caesar's Rome (8)
- Work of contemporary foreign-born American artists (74)
- Illustration--Wilson--Julius Caesar \*
- Audubon prints---(19)
- Williamsburg (32)
- Immigrants (34)
- Chaucer's England, Medieval period (30)

## Portfolios:

- Elizabethan England (41)~\*(Boston Museum Illustrative set)
- Shakespeare's London (15) \*
- Shakespearean Theatre (15)\*

## Color reproductions in 30x40 frames: \*

- Constable--Flatford Mill
- Gauguin--Tahitian Mountains
- Van Gogh--Market Gardens
- Blake--Canterbury Pilgrims

## Color reproductions in 30x30 frames:

- Millet--Man with the Hoe
- Sari--Master William Carpenter
- Frene--Fall of Old Houses
- Kunyoshi--Japanese Tiger
- Zorach--Five Islands, Maine
- (For Creative Writing)
- Carroll--Dreaming
- Becca--Nosegay
- Hopper--House at Pickett
- Messam--Winter Nightfall in the City
- Kanter--Still Life

## Slides:

- Julius Caesar's Rome (49)
- Work of contemporary foreign-born American artists (33)
- Williamsburg (43)
- Background of the French Revolution (58)
- Chaucer's England, Medieval period (77)

French Department

## Photographs and pictures:

- Color reproductions in 30 x 40 frames \*
- Leonardo da Vinci--Mona Lisa
- Degas--Woman with Chrysanthemums
- Cezanne--Park Landscape

## Slides:

- Paris (87)
- English and French cathedrals (143)

German Department

## Photographs and pictures:

- Color reproduction in 30 x 40 frame: \*

Hartig--Harbor  
 Color reproduction in 22 x 22 frame:  
 Gresz--Central Park

Home Economics Department

Exhibit in hall case:

Textiles--wool: weaves, embroideries, etc.  
 Models--Colonial; Colonial Wentworth house: \*  
 exterior and interior  
 Mannequin in use \*  
 (with 10 photographs of its use in the classroom)

Objects in the classroom:

Textiles (framed) showing all-over patterns (4)  
 Color charts (6) \*  
 Mannequin for draping \*  
 Model--living room to be decorated \*  
 Model girl's bedroom, to be decorated \*  
 Models--Colonial rooms (2) \*  
 Scale furniture for living room (14) \*  
 Textiles--different weaves  
 Textiles--Modern (glass, cellophane, etc.) \*

Photographs and pictures:

Arrangements bi-symmetric and asymmetric (4)  
 Hairdressing through the ages (76)  
 Table arrangements (113)

Furniture--Basic, peasant (69)  
 16th and 17th century (54)  
 17th and 18th century (54)  
 American and English (70)  
 Federal to modern (134)  
 Portfolio: Color photographs--Style and color guide \*  
 (Sherwin-Williams)

Slides:

Arrangements--bi-symmetric and asymmetric (6)  
 Hairdressing through the ages (75)  
 Kitchens--Old and new (30)  
 Table arrangements (56)  
 Furniture--Basic, peasant (38)  
 16th and 17th century (38)  
 17th and 18th century (46)  
 American and English (40)  
 Federal to modern (45)

Talk:

Modelmaking (by staff member of The Cleveland Museum of Art )

\* Acquired with funds from the General Education Board Grant

Music Department

Objects in classroom:

MSS. Medieval music (4)

Photographs and pictures:

Historic musical instruments (36)

Slides:

Historic musical instruments (49)

Latin Department

Exhibits in hall cases:

Roman--Original sculpture and glass  
reproduction of bronzes, wall paintings etc.

Mosaics--Roman and Byzantine

color reproductions and tesserae  
showing process

Objects in classroom:

Model--Pompeian house

Pictures and photographs

Sports and games, Greek and Roman (30)

Appian way (5)

Social StudiesAmerican History

Objects in classroom:

Models--Colonial rooms (2) \*

World History

Objects in classroom:

Christmas cards, Swedish, Polish, etc. (10)

Photographs and pictures:

Islamic mosaics, etc. (38)

Sports and games--Roman and Greek (30)

General Club

Exhibit in school gallery:

Photography

(Fifth annual National Snapshot Awards on loan from the  
Eastman Kodak company)

Talk:

Photography (speaker from W. P. A.)

Deans Office

Photographs and pictures:

Color reproduction--poster (framed)

All Departments30 x 40 button-back frames (2) \* in which color reproductions from  
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